



## **Job Opportunity: Coordination and Learning Unit Monitoring and Evaluation (M&E) Coordinator**

**Location:** Phnom Penh, with regular travel in the provinces

**Contract type:** Fixed duration contract until 31<sup>st</sup> July 2018

**Salary range:** 968-1,150 USD

Marie Stopes International Cambodia (MSIC), CARE and Save the Children have partnered with the Cambodian Ministry of Health and the Australian Government (DFAT) to develop the Partnering to Save Lives (PSL) programme. PSL's Goal is to save the lives of women and neonates in Cambodia through improved quality, access and utilisation of reproductive, maternal, neonatal health (RMNH) services. The Coordination and Learning Unit (CLU) takes a lead role in coordinating the PSL partnership, including M&E and research, planning, reporting, program learning and advocacy, technical harmonisation and partnership governance functions.

As the **CLU Monitoring and Evaluation Coordinator** you will be responsible for leading and coordinating M&E for the programme. This includes:

- Lead in the implementation of PSL's program level Monitoring, Evaluation, Reporting and Improvement (MERI) framework
- Organise quarterly M&E team meeting with the implementing NGOs
- Maintain centralised electronic data collection systems, linked to implementing NGO data collection systems, for tracking and monitoring project and program data
- Lead the preparation and implementation of final survey and evaluation
- Promote the use of data for learning and improvement of policy and practice within and outside the PSL partnership

### **Requirements:**

- A Master degree in social sciences, research, public health or other relevant field, or a Bachelor degree plus at least 3 years of applicable experience
- Minimum 3 years' experience in project monitoring, evaluation and reporting
- Strong experience in quantitative data analysis and qualitative research
- Familiarity with monitoring and evaluation requirements of international donors
- Experience working in public health, particularly maternal and reproductive health, desirable
- Computer Skills: Advanced Excel, Advanced Access, SPSS, Epi Info, Word, Power Point
- Strong English language skills (reading, writing, speaking)
- Highly developed interpersonal skills and ability to liaise with diverse actors to achieve role requirements

Interested applicants should send their CV and cover letter by email to: [Anne.Rouve-Khiev@partneringsavelives.org](mailto:Anne.Rouve-Khiev@partneringsavelives.org)

or to the office of Marie Stopes International Cambodia, #12 Eo, Street 41 (village 10), Sangkat Tonle Bassac, Khan Chamkarmorn, Phnom Penh.

Full job description is available on request through email to Mrs Sophanet: [Sophanet.saiy@partneringsavelives.org](mailto:Sophanet.saiy@partneringsavelives.org)

*Women, ethnic minorities and people with disabilities are encouraged to apply.*

Applications are due to be submitted by **5pm Cambodia time, 20<sup>th</sup> May 2017.**