

Job Vacancy - Program Director (Interim)

Short Term Contract until June or July 2018, start date ASAP



Location: Head Office, Phnom Penh, Cambodia

Reports to: Country Director

Direct reports: 4

Marie Stopes International Cambodia is a leader in the provision of quality and Sexual Reproductive Health (SRH) services throughout Cambodia, providing technical clinical quality support to public and private partners and manages a network of seven clinical centers. As part of the Marie Stopes International (MSI) global partnership Marie Stopes in Cambodia works to improve the health and quality of life of women, men, and their families.

The **Programme Director (Interim)** will be responsible for the implementation of Marie Stopes International Cambodia's (MSIC) programme strategies across its delivery channels: Centres, Public Sector Support and Private Sector Support. This key senior leadership role has oversight for bringing modern business approaches to the organisation's programmes to ensure effective implementation of MSIC's program channel strategies and plans, and donor funded project deliverables, working collaboratively with channel leads and other members of the senior leadership team to achieve MSIC's mission and goals.

Key responsibilities:

- Provide strategic leadership to develop and operationalize MSIC's business, program and project plans
- Provide leadership and programmatic expertise in the development of funding proposals, and program design in line with the global strategy and to support local roll out of new/ updated clinical services
- Improve operations by strengthening capacity, building high performance teams, identifying and promoting talent, and managing performance
- Oversee implementation of MSIC's channel strategies in alignment with MSI Success Models, including Centres, Public Sector Support and Private Sector Support
- Ensure channel strategies and plans integrate agreed strategies of other departments especially Integrated Marketing and Clinical Quality as well as key cross cutting matters such as gender responsiveness and child protection.
- Oversee current projects and project close out procedures and lead on program start up/inception activities
- Monitor program expenditure, mitigating over-and-underspending, ensuring donor compliance and contribution to quarterly forecasting and performance analysis.

Qualifications/Skills and Experience:

- Masters level qualifications or equivalent experience in a relevant field
- Experience with Marie Stopes International program, policies and strategies is highly desired
- Strong leadership skills with experience in a senior management role, managing multi-tiered management structures, and capacity development and training of team members
- Extensive program management experience including experience in designing and managing donor funded project life cycles
- Excellent communication skills particularly around negotiation and influencing
- Advanced strategic thinking skills, as well as analytical and business analysis skills
- Excellent written and verbal English communication skills
- Excellent financial management skills including a strong track record in achieving both financial and non-financial targets.

This role is a great opportunity to make a significant contribution to our work and to utilize your leadership and program management abilities to achieve results in a rewarding environment.

Please visit <http://www.mariestopes.org.kh/Career.html> or contact Katherine Govey, Project Manager, for a detailed job description. Interested and qualified candidates should send their CV and a brief cover letter to Katherine.Govey@mariestopes.org.kh MSIC is an equal opportunity employer and women are strongly encouraged to apply. Only short-listed candidates will be contacted. Closing date for applications is **Monday 27 November**.