

Job Vacancy Midwife

The **Midwife** plays a key role in the success of a clinic. This position is responsible for providing quality sexual and reproductive health care services to our clients in line with Marie Stopes clinical protocols, ensuring positive customer experiences and assisting the Centre Manager with key clinic operational responsibilities. This role requires strong team work and also plays an important part in generating new clients, assisting in driving the success of the clinic results.

Job Title:	Location:	Reporting to:	Probationary Period:
Midwife	MSIC's Clinics – Chbar Ampov	Centre Manager	3 months

Marie Stopes International is a global organisation providing personalised contraception and safe abortion services to women and girls. Our local teams of professionals are passionate about the work they do in communities across 37 countries. The services they provide give a woman the power to choose when she has children so that she's free to pursue her plans and dreams for herself and her family. Marie Stopes International Cambodia (Marie Stopes) was established in 1998 and operates 7 reproductive health clinics, clinical outreach services, a call centre to provide information to clients and provides technical support to numerous public and private partners. In 2016, Marie Stopes provided services to approximately 80,000 women and men in Cambodia. A key responsibility of this role is to further **Marie Stopes' Vision: A world in which every birth is wanted** and its **Mission** of ensuring the individual's right to: **Children by choice, not chance**.

It is a role requirement that the job holder must fully comply with, promote and live **Marie Stopes' Core Values**:

Mission Driven	Client Centred	Accountable	Courageous
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Key Responsibilities

- Ensure all clients receive a full end to end client experience following all Marie Stopes policies and operational guidelines for full client satisfaction.
- Provide high quality service provision to clients in a friendly manner and in accordance with Marie Stopes clinical protocol guidelines.
- Actively communicate with clients for follow up services, in particular follow up on post abortion family planning services.
- Admit clients, informing and advising them of Marie Stopes Services appropriate to their needs through best client counselling practices and cross-service approach.
- Provide correct diagnosis and treatment recommendations for clients, where required seek advice from the Acting Center Manager.
- Administer other drugs/treatments to clients who have a need based on the planned procedure.
- Recognise any complications or side effects of medications or treatment
- Ensure sterilization room and all equipment is arranged properly, ensure all instruments are sterilized as per protocols.
- Ensure the Autoclave machine is used properly and maintained following instructions and the schedule.
- Ensure all relevant client records are completed accurately and client consent forms are completed before any service provision commences.
- Ensure supplies used including drugs and materials are being used in the right manner and properly recorded.
- Assist Acting Center Manager in maintaining accurate stock records including stock cards and stocktakes.
- Proactively follow work plans to achieve daily, weekly, and monthly services delivery target
- Follow MSIC's Centre Operations Manual at all times.
- Work with the Clinic team for a successful Clinic following the Clinic operating procedures manual.
- Uphold all Marie Stopes policies including Anti-Fraud and Bribery and Child Protection.
- Other activities as nominated by your line manager, and or members of SMT;
- Where requested, assist the wider MSIC business activities including project activities (out of centre).

Qualifications/Skills and Experience:

- 2 years previous experience as a Secondary Midwife or Medical Assistant
- A minimum of 2 years in Safe Motherhood and Reproductive Health programs.
- Trained in Comprehensive Abortion Care.
- Well-developed communication skills, fluent Khmer and basic English (written and spoken).
- Friendly, helpful and caring manner and sensitivity to individual client needs, awareness of confidentiality.
- Ability to remain calm in a pressurised environment.
- Ability take initiative and initiate new service and team development.
- Ability to work under pressure.

This role is a great opportunity to contribute your skills and commitment to a rewarding project in an emerging health sector of significance.

A competitive national salary will be offered to the successful candidate.

We are committed to Child Safeguarding and Protection from Sexual Exploitation and Abuse. Please note, appointment to this position is subject to the outcome of background checks. We are an equal opportunity employer and women are strongly encouraged to apply.

Please visit <http://www.mariestopes.org.kh/Career> or contact our Human Resources Team for a detailed job description. Interested and qualified candidates should send applications (CV and a cover letter) to hrd@mariestopes.org.kh or alternately via post to: **Marie Stopes International Cambodia (MSIC) Head Office, Address: Phnom Penh Centre, Building F, 1st Floor, Sothearos Boulevard, Sangkat Tonle Basac, Khan Chamkarmorn, Phnom Penh, Tel: 023 994 082/083.**

Only short-listed candidates will be contacted. Closing date for applications is **Wednesday 24/October/2018 at 09:00am.**